

Charity registration number 1002700

Company registration number 02599511 (England and Wales)

**VRANCH HOUSE LIMITED**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

# VRANCH HOUSE LIMITED

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mrs J Tolman-May Mr A J Griffin Mrs R Neary Miss P Hale Mrs R Pavitt Dr R Tomlinson Mrs S Tutinas
<b>Secretary</b>	Mrs K Moss
<b>Charity number</b>	1002700
<b>Company number</b>	02599511
<b>Registered office</b>	Vranch House Pinhoe Road Exeter Devon EX4 8AD
<b>Auditor</b>	Simpkins Edwards Audit LLP The Summit Woodwater Park Pynes Hill Exeter EX2 5WS
<b>Bankers</b>	Natwest Exeter Branch 59 High Street Exeter Devon EX4 3DL
<b>Solicitors</b>	Foot Anstey Solicitors Senate Court Southernhay Gardens Exeter EX1 1NT

# VRANCH HOUSE LIMITED

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# VRANCH HOUSE LIMITED

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) FOR THE YEAR ENDED 31 MARCH 2023

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The trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the society's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

### **Objectives and activities**

#### **Objectives and Aims**

The charity's objects and principal activities continue to be those of:

1. Promoting and providing facilities for the care, education, training, treatment and welfare in their respective aspects of people with physical difficulties.
2. Advising, helping or catering for the needs of the parents or others having the care of people with physical difficulties.

The core activities arising from these aims are the education of children with physical difficulties from the age of 2 to 19 at Vranch House School and the provision of paediatric therapies and clinical treatment to children as outpatients at locations throughout Devon. The charity has also developed Opportunity Technology, a not-for-profit service which designs, installs and maintains assisted mobility tracks and robotic vehicles throughout England and Wales.

### **Achievement and performance**

In order to direct the activities of the charity in such a way that Public Benefit can be identified clearly, the Trustees have set out the following Aims and Strategies:

**School Aim:** The school is to be organised, equipped, staffed, managed and operated to the highest national standards.

**- Strategy to Achieve Aim:** The Governors will monitor the established Continuous Improvement Programme and the School Audit Cycle with the intention of maintaining the high OFSTED gradings of "outstanding" or "good" achieved in 1996, 2001, 2005, 2009, 2012, 2015, 2018 and 2021. We have also had additional inspections due to inclusion in a EIF Pilot and a material change inspection with excellent results.

**Clinic Aim:** The charity's clinical activities are to be organised, equipped, staffed, managed and operated to the highest national standards.

**- Strategy to Achieve Aim:** The Trustees will monitor clinical operations with the intention of maintaining a prompt, and efficient service with excellent standards of care. In order to do this, the Trustees will use tools such as reports and standards set by the National Service Framework, and quality audits conducted in alliance with our statutory partners.

**Financial Performance Aim:** The charity's financial affairs are to be conducted to the highest levels of public probity and according to the policies and procedures established for service and capital development consistent with the need to demonstrate Public Benefit

**- Strategy to Achieve Aim:** The Trustees will consider financial Performance Indicators, other financial records and Risk Assessments at all their meetings, to ensure that all our financial processes meet the requirements of both the Statements of Recommended Practice of the Charity Commission and Companies House. The Trustees will look at the record of expenditure to ensure that public monies are used exclusively for the Public Benefit.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the society should undertake.

# VRANCH HOUSE LIMITED

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### **Strategic report**

The description under the headings "Achievements and performance" and "Financial review" meet the company law requirements for the trustees to present a strategic report.

#### **Achievements and performance**

##### **Public Benefit**

The Trustees are pleased to note that the record of operations for the year under review complied with the aims and strategies set out by the Board and have exceeded expectations. The number of school pupils has continued to grow and we ended the year at slightly over full capacity with 59 pupils. We grew the school staffing team to ensure the high standard of care for all pupils, and we increased the equipment to ensure all children's therapeutic and health needs are being met.

The school pupil numbers quickly increased to our full capacity, and we have been lucky to be able to recruit new staff to the team to make this growth possible without diluting our high standard of care in the delivery of healthcare and education, and we have continued to meet the pupils' Education and Health Care Plan requirements.

We continued to upgrade facilities via the addition of a ramp to improve the emergency exit provision in the Honeylands building, and we retiled the roof on the Honeylands building. In this financial year we further invested in the professional development of our staffing body, with staff accessing courses such as the HLTA (Higher Level Teaching Assistant) course, a dysphagia qualification for a member of our clinical staff, and a 'Train the Trainer' course for Rebound Therapy.

Engagement with the range of outpatient services across the whole of the service area continued to be positive. Hippotherapy is now well established as a treatment techniques alongside hydrotherapy and individualised exercise programmes. We maintained a high level of support to main-stream schools through direct clinical interventions and training programmes such as the Fun Fit and High Five training programmes, which train school staff to recognise and use intervention techniques for gross and fine motor developmental coordination disorder. The Fun Fit and High Five programmes also contribute to the charity's income.

Mean waiting times for the year across all our therapy services was 18.7 weeks against a national target of 18 weeks. This is an increase on our usually low waiting times. The longer mean waiting time was primarily due to increase in referrals caused by the impact of the Covid-19 pandemic on the development of children and young people, and their access to other services being restricted.

The therapy service has maintained its high quality. We have an excellent record of high satisfaction of patients accessing our services and this is supported by the policy to allow and encourage families to speak directly to the Chief Executive, Head of Therapies and Head of Education if they wish. The thorough training of staff in how to interact with and support patients and their families also aids patient satisfaction and engagement with the service. During this year we have had no formal complaints. Our friends and families test results show that 75.1% of patients who completed the survey are 'Extremely Likely' to recommend our survey and 21.8% 'Likely'.

The Charity continued to work hard to strengthen links with the local community, and to use social media and community events such as fêtes to further promote the good work of the Charity within the community.

# VRANCH HOUSE LIMITED

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### **Financial review**

##### **Financial position**

The statement of Financial Activities shows total income for the year ending 31 March 2023 of £3,296,298 (2022: £2,987,175), an increase of £309,123 (2022: £444,693) partially due to increased number of school pupils and securing an increase in NHS contract inflation for the cost of clinical services. The Society's net current assets stand at £3,692,592 (2022: £2,915,491); this increase of £777,101 (2022: £811,091) is the result of the corresponding increase in income in relation to expenditure. The Society has net assets amounting to £8,704,497 (2022: £7,984,017) - an increase mainly generated by higher capital spend and a decrease in spend on large projects.

The net income and net movement in funds for the year is £720,480 (2022: £697,970). Adding back depreciation of £196,163 (2022: £188,659) (a non-momentary expense) and the movement in working capital to this net income, the Society made a cash surplus in the year of £959,943 (2022: £850,877). This is an increase from 2022 due to the increase in contracts without a big capital spend.

The total income from charitable activities of £3,214,939 (2022: £2,890,481) includes the contract income from the contracts for clinical and educational services. The total income from donations and all other sources is £41,187 (2022: £78,473).

#### **Reserves & Going Concern**

The Trustees have established a liquid reserves practice so that it is consonant with the revenue interests of a service charity. The forecast level of funding is such that an operating surplus is expected for the current year and the maintained reserve is such to provide a cushion in the event that either of the largest sources of income is threatened.

The Trustees are unanimous in the opinion that the Charity remains a going concern.

#### **Investment policy**

The Memorandum and Articles provide the Trustees with the power to make investments as they choose but consonant with current Charity Commission advice. The charity's cash assets are invested in a Business Reserve account but we would consider utilising opportunities for low-risk investment if interest rates improve.

# VRANCH HOUSE LIMITED

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### **Income & Service Risks**

Notwithstanding the strategies for maintaining Public Benefit (q.v. Public Benefit Aims & Strategies above) the Trustees, having reviewed the strategic objectives of the charity in the light of possible obstructions to achieving them, have determined that;

1. Income Growth: We have defined a Core Offer for the school which reflects the Special Education Needs and Disabilities (SEND) process, allows for use of the Devon Framework and enables Educational, Health and Care Plans (EHCPs). This has facilitated an adjustment of the education component of the Agreement to meet the needs of the children in the school but we have had no uplift in education placement costs this year. We are still working hard with the NHS to adjust the balance with the health contract monies; in this financial year we had an increase of 4.3% on the contract value.
2. Income Security: The separate contracts are non-competitive because of the high amount of public benefit developed by it (now over 60% of the true costs of the statutory services provided by the charity is funded by the charity). The contract has a 25-year life (until 2036). The charity contribution includes the capital charges and revenue it waives, principally for the use of capital facilities which the charity owns, and the running costs of these facilities, but strong negotiations with the NHS will have to continue with significant running costs occurring in this financial climate.
3. Quality Standards: the Chief Executive is tasked with maintaining a continuous cycle of Risk Assessment reviews assisted and advised by the Heads of Department in the Senior Management Team (the Head of Therapies and the Head of Education). Principal amongst these are those relating to Safeguarding, Health & Safety and Financial Probity. The on-going review and development of these risk assessments and the policies and procedures that flow from them is of the highest priority as essential elements of the charity's strategic interest.

#### **Plans for future periods**

The new Service Led Agreement with Devon County Council and ICB health board (formally known as the CCG) has operated since the 1st of April 2011. The Agreement set a target for charitable investments in these statutory services of no more than 30% of the total cost. For the first time in 13 years we had a contract increase in 2021 from the CCG of 4.3%, but due to considerable inflation in both the numbers and complexity of referrals made to the charity our contribution is now more than 60%. The core education offer provides significant value for money for the local authority, and it will make the future of the school sustainable at the increased level of service provision required by the cohort of children educated in the school.

With developments to the Vranch House buildings we have increased capacity for pupil numbers up to 55, which is the maximum number that we currently have DCC/DFE/Ofsted approval for. We are able with agreement from DCC to go over this number by 10% if DCC have need for the places. We currently we have 59 pupils on role. We are still working with our partners to look at opportunities to possibly investigate expanding this provision from ages 19 to 25 in line with the Education Health Care Plan process, or to meet the increasing demand on special school placements.

The charity continues to establish benchmarks in clinical and educational practice in order to accomplish its goal of not just meeting but exceeding service delivery standards. Preparations for the new OFSTED regime were implemented, and the continuous professional development of our clinical services is ongoing. With new online training courses being available (started during the Covid-19 restrictions), Vranch House has been able to provide more professional development for staff which may not have previously been available to them, including specialist training courses for clinical staff that have taken place abroad.

The Trustees have established a conservative policy for future capital spend, and for the revenue development of all the charity services. Whilst our statutory partners are actively engaged in establishing new ways of delivering services, in which this charity will play a significant part, there will be a continuation of the need for retrenchment and for adopting new methods of working in order to sustain current activity levels at less cost.

Whilst the Charity aims to keep a reserve in place to maintain a year's full running costs (an amount that increases each year, and includes all staff and facilities costs), in each and every financial year, we review our financial policies and business planning.

# VRANCH HOUSE LIMITED

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2023**

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### **Structure, governance and management**

#### **Governing document**

The organisation is a company limited by guarantee (registered number 02599511), incorporated on 9 April 1991, and an independent charity registered with the Charity Commission on 15 May 1991 (registered number 1002700). It is governed by its Memorandum and Articles of Association and the Instrument of Management. Any person over the ages of 18 can become a member of the charity on payment of an annual fee of £2 (for those not in work) or £5 (for those in employment). There are currently 49 (2022: 44) members, each of whom are liable to the extent of their membership fee in the event of the company being wound up. All the members have the right to vote at General Meetings.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs J Tolman-May

Mr A J Griffin

Mrs R Neary

Miss P Hale

Mrs R Pavitt

Miss S Williams

(Resigned 9 April 2023)

Dr R Tomlinson

Mrs S Tutinas

#### **Appointment of trustees**

The number of trustees can be set at any General Meeting but has rarely varied from a mean of 12 between the minimum of 8 and maximum of 16 stated in the Governing Document. The membership are free to nominate trustees and these nominations are ratified at the Annual General Meeting. The senior officers (Chairman and Vice Chairman) are elected every year and the Chief Executive acts as Company Secretary. Employees of the charity may be members of the charity and three senior employees are ex officio members of the Board of Trustees but no employee is entitled to vote at any meeting of the Trustees. The Executive Committee of the charity is known as the Board of the Society and the Board may co-opt any member of the charity to fill a specialist role.

# **VRANCH HOUSE LIMITED**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2023**

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#### **Board of the Society**

Mrs J Tolman-May - Chairman  
Mrs R Neary - Vice Chairman  
Mr A J Griffin  
Miss P Hale  
Mrs R Pavitt  
Dr R Tomlinson  
Miss S Williams  
Mrs S Tutinas  
Mrs K Moss (ex-officio as Chief Executive with no vote)  
Mr I Norton (ex-officio as Head of Education)  
Ms R Wheeler (ex officio as Business Manager)

#### **Company Secretary & Chief Executive**

Mrs K Moss

#### **Board of Governors**

Mrs J Tolman-May - Chairman  
Mrs R Neary - Vice Chairman  
Mrs K Moss - Secretary  
Mr I Norton - Head of Education  
Mrs V Lye - Staff Member  
Mrs S Tutinas - Parent Governor  
Mr A J Griffin - Parent Governor  
Mrs N Kelly - Parent Governor  
Mr H Gray - Parent Governer

#### **Management Committee**

Mrs J Tolman-May - Chairman  
Mrs K Moss  
Mr I Norton  
Ms R S Wheeler

#### **Organisation**

The Board of the Society has a strategic oversight of the charity and meets at least four times a year. The Board employs a Chief Executive to work with a Head of Therapies and a Head of Education to oversee, direct and drive forward the Board's policies for the Clinic and the School (the principal operations of the charity). The Chief Executive has delegated powers for the day-to-day operation of the Board's policies for employment, finance, contracts, legal compliance (including Equal Opportunities), buildings and acquisitions, risk assessment and mitigation, Health and Safety and business development. To assist the Head of Education and meet statutory obligations for maintained schools, the Board has established a Board of Governors for the school.

The Board of Governors has direct control of those matters bearing on the delivery of the educational service. Educational issues that are not within the scope of the Governors, are referred to the Board of Trustees. The Head of Therapies is responsible to the Trustees for the full delivery of the clinical contract which includes professional and service delivery standards. At the end of this financial year a new Head of Therapies was appointed, as this was a position temporarily being jointly held by the current Chief Executive, which has been identified as not sustainable with the current size of the Charity. We also have a Business Manager in post to strengthen the Charity's management team.

# VRANCH HOUSE LIMITED

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### **Induction and training of new trustees**

This year we are mirroring our new induction process for Governors with a new package for Trustees, including a full briefing on their obligations under charity and company law, the structure of the charity and its operational procedures as set out in the Memorandum and Articles of Association and of those changes in statute which bear directly on the work of the charity (principally legislation in the areas of Education and Health). A briefing document has been prepared ready to work alongside a more formal induction and training process. Trustees are usually appointed because of specialist skills but the charity will meet any identified need for specialist training. Recruitment for new trustees has been agreed by the current board and skill set gaps have been identified and will be a specifically recruited for.

#### **Remuneration policy**

The Trustees serve as volunteers and eschew reward and expenses.

The practice established by the Trustees for setting and reviewing the pay for all employed staff is:

1. As the charity exists to provide services and these services are delivered by trained personnel, expenditure on pay is the largest part of all revenue spending. The rates and costs of staff expenditure are thus reviewed and approved by the Trustees at all their meetings.
2. Pay rates for all staff are set on the principal that the rates must be competitive within the local charitable and statutory sectors so that the charity can continue to recruit high quality staff.
3. As the charity employs and relies on the services provided by a number of personnel without professional qualifications, pay at a lower level must exceed nation benchmarks. The charity pays in excess of the national living wage to all staff.
4. The multiple between the lowest and the highest paid should not exceed a factor of five.
5. All staff must have access to appropriate pension schemes.
6. The Chief Executive is responsible for providing the Management Committee and the Board of Trustees with information on the annual pay and emoluments budget.

#### **Risk management**

As a normal part of the annual business cycle the Society reviews its Risk Assessments. These include financial management, accounting, security of cash and removable assets, insurances, fire and Health & Safety. The outcome of these assessments is reported to the Trustees by the Chief Executive. The safeguarding, Health and Safety, Legionella and Fire Risk Assessments are translated into operating policies which are available to all employees. Employees at every level are encouraged to contribute to the continuous business of risk assessment through the Staff Meetings held every month.

#### **Public Benefit - General Statement**

The Trustees have established a practice continuously of reviewing all of the charity's activities and the development of services to ensure that they remain consonant with the requirements of the 2006 Charities Act, and particularly with Section 4 of the Act; the need to demonstrate Public Benefit. The charity operates in partnership with statutory bodies to provide expertise, treatment and enhanced services to children with physical disabilities. referrals to the service are made by Local Authorities, medical professionals and parents; all service-appropriate referrals are seen for assessment and many children then access therapeutic interventions or are given a place in the school as a pupil.

The referral process, whether as a therapy outpatient or potential school pupil, is controlled by the charity. A school placement or therapy intervention might be deemed inappropriate at the assessment stage but only for reasons that are cogent, demonstrable and compliant with benchmarked national practice. The charity is as public a body as its statutory partners, and enters into no private arrangements for individual treatment. No member of the public is denied the services provided by the charity provided those services are assessed to be suitable and appropriate for the individual concerned, and the parents or guardians interact with the Charity appropriately.

# **VRANCH HOUSE LIMITED**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT) (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2023**

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#### **Related parties**

The Society has formal and informal relationships with many other statutory and voluntary bodies. Principal amongst these is the 25-year Strategic Partnership Agreement with NHS Devon and Devon County Council under which the charity is joint funded for a proportion of the costs of the statutory educational and clinical services it provides. Services provided by the NHS CCG include the delivery of clinical therapies at Vranch House site.

The network of national and local charities and voluntary bodies is too complex and numerous to describe fully but the Society retains active links with The Exeter Foundation, Dream-Away, Whizz Kids, CEDA and several County and national grant-making trusts. A similar network of local groups and individuals continue to assist the Society in raising funds for children at Vranch House, and this incredibly generous and loyal support provides a much-needed and indispensable resource. The charity has also forged close links with the NHS funded Children's Specialist Children's Assessment Centre which it hosts in a purpose-built facility on the Vranch House site.

#### **Auditor**

In accordance with the company's articles, a resolution proposing that Simpkins Edwards Audit LLP be reappointed as auditor of the company will be put at a General Meeting.

#### **Disclosure of information to auditor**

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report, including the strategic report, was approved by the Board of Trustees.

Mrs J Tolman-May  
**Trustee**

15 December 2023

# **VRANCH HOUSE LIMITED**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2023**

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The trustees, who are also the directors of Vranch House Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the society and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the society will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the society and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# VRANCH HOUSE LIMITED

## INDEPENDENT AUDITOR'S REPORT

### TO THE MEMBERS OF VRANCH HOUSE LIMITED

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#### Opinion

We have audited the financial statements of Vranch House Limited (the 'society') for the year ended 31 March 2023 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the society in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the society's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report and the strategic report prepared for the purposes of company law, is consistent with the financial statements; and
- the strategic report and the directors' report included within the trustees' report have been prepared in accordance with applicable legal requirements.

# VRANCH HOUSE LIMITED

## INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF VRANCH HOUSE LIMITED

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### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the society and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report or the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the society for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charitable company through discussions with the chief executive and other management, and from our knowledge and experience of the charity, education and health sectors;
- we focused on specific laws and regulations which we considered may have a direct, material effect on the financial statements or the operations of the charitable company, including the Companies Act 2006, data protection, anti-bribery, employment, child protection, safety and health guidance and regulatory rules surrounding supporting, caring for and educating children and the safe operation of the centre, the pool and the site grounds and buildings;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries with management, reviewing correspondence with industry regulators, and inspecting legal correspondence; and
- documented our findings on our audit file and considered the implications for our audit report.

# VRANCH HOUSE LIMITED

## INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF VRANCH HOUSE LIMITED

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We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud or error might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud, or error or mistake, and
- considering the internal controls in place to mitigate risks of fraud, error or mistake.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiry of management as to actual and potential litigation and claims and related notifications; and
- reviewing correspondence with HMRC, relevant regulators and legal advisors.

There are inherent limitations in our audit procedures described above. For example, non-compliance with non-financial laws and regulations are likely to be harder for us to identify or to quantify.

Material misstatements that arise due to fraud are often harder to detect than those that arise from error or mistake, as the transactions carried out to commit such offences often involve the deliberate concealment or removal of charity assets or collusion from those charged with governance and/or employees in such acts.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**John Coombs MA FCA (Senior Statutory Auditor)  
for and on behalf of Simpkins Edwards Audit LLP**

15 December 2023

**Chartered Accountants  
Statutory Auditor**

The Summit  
Woodwater Park  
Pynes Hill  
Exeter  
EX2 5WS

# VRANCH HOUSE LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023	Restricted funds 2023	Total 2023	Unrestricted funds 2022	Restricted funds 2022	Total 2022
<b><u>Income and endowments from:</u></b>							
Donations and legacies	3	22,487	18,700	41,187	13,316	65,157	78,473
Charitable activities - income	4	3,214,939	-	3,214,939	2,882,016	8,465	2,890,481
Other trading activities	5	22,767	-	22,767	14,308	-	14,308
Investments	6	14,905	-	14,905	258	-	258
Courses	7	2,500	-	2,500	3,655	-	3,655
<b>Total income</b>		<b>3,277,598</b>	<b>18,700</b>	<b>3,296,298</b>	<b>2,913,553</b>	<b>73,622</b>	<b>2,987,175</b>
<b><u>Expenditure on:</u></b>							
Raising funds	8	10,154	-	10,154	27,194	-	27,194
Charitable activities - expenditure	9	2,405,558	48,280	2,453,838	2,180,481	63,575	2,244,056
Other expenditure incurred		109,614	-	109,614	-	-	-
Bank charges and society expenses	13	2,212	-	2,212	17,955	-	17,955
<b>Total expenditure</b>		<b>2,527,538</b>	<b>48,280</b>	<b>2,575,818</b>	<b>2,225,630</b>	<b>63,575</b>	<b>2,289,205</b>
<b>Net income/(expenditure) for the year/</b>							
<b>Net movement in funds</b>		<b>750,060</b>	<b>(29,580)</b>	<b>720,480</b>	<b>687,923</b>	<b>10,047</b>	<b>697,970</b>
Fund balances at 1 April 2022		6,921,250	1,062,767	7,984,017	6,233,327	1,052,720	7,286,047
<b>Fund balances at 31 March 2023</b>		<b>7,671,310</b>	<b>1,033,187</b>	<b>8,704,497</b>	<b>6,921,250</b>	<b>1,062,767</b>	<b>7,984,017</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 16 to 34 form part of these financial statements.

# VRANCH HOUSE LIMITED

## BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	15	5,011,905	5,068,526
<b>Current assets</b>			
Stocks	16	3,927	4,106
Debtors	17	53,297	113,625
Cash at bank and in hand		3,725,887	2,891,465
		3,783,111	3,009,196
<b>Creditors: amounts falling due within one year</b>	19	(90,519)	(93,705)
Net current assets		3,692,592	2,915,491
<b>Total assets less current liabilities</b>		8,704,497	7,984,017
		=====	=====
<b>Income funds</b>			
Restricted funds	21	1,033,187	1,062,767
Unrestricted funds		7,671,310	6,921,250
		8,704,497	7,984,017
		=====	=====

The notes on pages 16 to 34 form part of these financial statements.

The financial statements were approved by the Trustees on 23 November 2023

Mrs J Tolman-May  
**Trustee**

Company registration number 02599511

# VRANCH HOUSE LIMITED

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	2022 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	25	959,943	850,877
<b>Investing activities</b>			
Purchase of tangible fixed assets		(139,541)	(75,854)
Investment income received		14,905	258
<b>Net cash used in investing activities</b>		(124,636)	(75,596)
<b>Net cash used in financing activities</b>		-	-
<b>Net increase in cash and cash equivalents</b>		835,307	775,281
Cash and cash equivalents at beginning of year		2,890,580	2,115,299
<b>Cash and cash equivalents at end of year</b>		3,725,887	2,890,580
<b>Relating to:</b>			
Cash at bank and in hand		3,725,887	2,891,465
Bank overdrafts included in creditors payable within one year		-	(885)

The notes on pages 16 to 34 form part of these financial statements.

# VRANCH HOUSE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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### 1 Accounting policies

#### Charity information

Vranch House Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Vranch House, Pinhoe Road, Exeter, Devon, EX4 8AD. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £5 per member of the charity.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the society's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The society is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the society. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

The charity continues to rely on the Service Led Agreement with Devon County Council and the new CCG, as set out in the Trustees' Report. Based on information received to date, the Trustees have no reason to believe this support will not continue. These accounts have therefore been prepared on a going concern basis.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives. Unrestricted funds include a revaluation reserve representing the re-statement of the property at market value.

Restricted funds are subject to specific conditions and can only be used for particular restricted purposes. Restrictions arise when specified by donors or when funds are raised for a specific purpose or project. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.4 Income

Income is recognised when the society is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received. All income is then included in the Statement of Financial Activities.

Cash donations are recognised on receipt. Other donations are recognised once the society has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the society has been notified of an impending distribution, for example by grant of probate, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants receivable, whether 'capital' grants or 'revenue' grants, are recognised when the charity has entitlement to the funds. This means; any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Membership subscriptions of £2 or £5 per annum are receivable from members. Should a member not pay their subscriptions, when due, they will be removed from the society.

# VRANCH HOUSE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

### 1 Accounting policies

(Continued)

Investment income is included when receivable.

The value of services provided by volunteers has not been included in these accounts. Further details of the contribution made by volunteers can be found in the Trustees Report.

#### Donated services and goods

Donated professional services and goods are recognised as income when the charity has control over the item, any conditions associated with the donated items have been met, the receipt of economic can be measured reliably. On receipt, donated professional services and donated goods are recognised on the basis of the value of the gift to the charity, which is the amount the charity would have been willing to pay to obtain services or goods of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent on charitable or other activities, depreciation charges are allocated on the portion of the asset's use. Establishment and motor costs are allocated based on usage of buildings /floor space and vehicles utilised.

All expenditure is accounted for on an accruals basis, inclusive of Value Added Tax, which cannot be recovered.

Costs of raising funds are primarily incurred in attracting donations, gifts and grants and also the costs associated with other trading activities such as the annual summer fair.

The charity does not make any charge for capital costs to any of its principal customers.

Other costs include those costs associated with meeting the constitutional and statutory requirements of the charity. They include the audit, accounts and legal fees of the society together with staff training and recruitment charges linked to the strategic management of the charity.

### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% on cost
Leasehold improvements	5% on cost or over 5 years
Plant and equipment	20% reducing balance
Motor vehicles	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

The costs of minor additions or items costing less than £300 (2022; £100) are not capitalised.

# VRANCH HOUSE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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### 1 Accounting policies (Continued)

#### 1.7 Impairment of fixed assets

At each reporting end date, the society reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. A first in, first out method of allocation is applied. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.10 Financial instruments

The society has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the society's balance sheet when the society becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### ***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### ***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

# VRANCH HOUSE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

---

### 1 Accounting policies (Continued)

#### ***Derecognition of financial liabilities***

Financial liabilities are derecognised when the society's contractual obligations expire or are discharged or cancelled.

#### **1.11 Taxation**

The company is a registered charity and is exempt from taxation as long as it remains within the terms laid down by the Charity Commission.

#### **1.12 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the society is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### **1.13 Retirement benefits**

The Charity has arranged two defined contribution pension schemes for those members who are not eligible to join the Teachers' Pension Scheme. The assets of these schemes are held separately from those of the Charity.

The Charity has another defined contribution pension scheme, which was set up to comply with the government legislation for compulsory pensions in the work place.

All three of these defined pension schemes are operated by insurance companies, the employees contract directly with the insurance company. The Charity acts as agent in collecting and paying over pension contributions. There will be no liability to the Charity.

Teaching staff employed by the charity are eligible for membership of the Teachers' Pension Scheme, which is a national, statutory contributory, unfunded defined benefit scheme administered by the Teachers' Pension Agency, and executive agency of the Department for Education and Employment. Pension costs are accessed in accordance with the advice of the Government Actuary. The scheme is guaranteed by the government and therefore there will be no liability to the Charity.

Pension costs charged in the Statement of Financial Activities represent the contributions payable by the Charity in the year for the defined benefit scheme and the three defined contribution pension schemes. All four schemes are funded by contributions from employee and employer.

### 2 Critical accounting estimates and judgements

In the application of the society's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

## VRANCH HOUSE LIMITED

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

#### 3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023 £	2023 £	2023 £	2022 £	2022 £	2022 £
Donations and gifts						
Legacies receivable	-	-	-	7	-	7
Membership fees	45	-	45	98	-	98
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	22,487	18,700	41,187	13,316	65,157	78,473
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

## VRANCH HOUSE LIMITED

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

#### 4 Charitable activities - income

	School contracts 2023 £	Health contract 2023 £	Assessment centre 2023 £	Optech 2023 £	Other charitable acts 2023 £	Other school acts 2023 £	Total 2023 £
Services provided under contract	1,904,820	1,114,220	160,432	6,817	-	13,538	15,112
Other income	-	-	-	-	13,538	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	1,904,820	1,114,220	160,432	6,817	13,538	15,112	3,186,289
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
							2,799,962
							90,519
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
							2,890,481
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

#### Analysis by fund

Unrestricted funds	1,904,820	1,114,220	160,432	6,817	13,538	15,112	3,214,939
Restricted funds	-	-	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Unrestricted funds	1,904,820	1,114,220	160,432	6,817	13,538	15,112	3,186,289
Restricted funds	-	-	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Unrestricted funds	1,904,820	1,114,220	160,432	6,817	13,538	15,112	3,214,939
Restricted funds	-	-	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

## VRANCH HOUSE LIMITED

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

#### 4 Charitable activities - income

For the year ended 31 March 2022

	School contracts £	Health contract £	Assessment centre £	Optech £	Other charitable acts £	Other school acts £	Total 2022 £
Services provided under contract							
Other income	1,520,383	1,120,074	157,750	1,755	-	-	2,799,962
	-	-	-	-	23,177	67,342	90,519
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	1,520,383	1,120,074	157,750	1,755	23,177	67,342	2,890,481
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Analysis by fund</b>							
Unrestricted funds	1,520,383	1,120,074	157,750	1,755	23,177	58,877	2,882,016
Restricted funds	-	-	-	-	-	8,465	8,465
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	1,520,383	1,120,074	157,750	1,755	23,177	67,342	2,890,481
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

(Continued)

# VRANCH HOUSE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

### 5 Other trading activities

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Fundraising events	7,465	7,111
Letting and licensing arrangements	15,302	7,197
Other trading activities	22,767	14,308

### 6 Investments

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Interest receivable	14,905	258

### 7 Courses

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Courses	2,500	3,655

### 8 Raising funds

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
<u>Fundraising and publicity</u>		
Society administration	-	1,743
Other fundraising costs	2,502	2,377
Staff costs	7,652	21,265
Support costs	-	1,809
Fundraising and publicity	10,154	27,194
	10,154	27,194

## VRANCH HOUSE LIMITED

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

#### 9 Charitable activities - expenditure

	School contracts	Health Assessment centre	Optech	Other charitable acts	Total 2023	Total 2022
	2023	2023	2023	2023	£	£
Staff costs					2,063,059	-
Direct costs					390,779	2,244,056
1,231,592	795,665	27,789	8,013	-	2,063,059	-
203,703	140,135	22,040	8,431	16,470	390,779	2,244,056
1,435,295	935,800	49,829	16,444	16,470	2,453,838	2,244,056
1,435,295	935,800	49,829	16,444	16,470	2,453,838	2,244,056
1,406,327	916,488	49,829	16,444	16,470	2,405,558	2,180,481
28,968	19,312	-	-	-	48,280	63,575
1,435,295	935,800	49,829	16,444	16,470	2,453,838	2,244,056

#### Analysis by fund

Unrestricted funds  
Restricted funds

## VRANCH HOUSE LIMITED

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

#### 9 Charitable activities - expenditure

For the year ended 31 March 2022

	School contracts £	Health Assessment contract £	Optech £	Other charitable acts £	Other school acts £	Total 2022 £
Direct costs	1,142,364	917,827	81,375	23,557	70,468	8,465
	=====	=====	=====	=====	=====	=====
Analysis by fund						
Unrestricted funds	1,104,496	904,735	81,375	23,557	66,318	-
Restricted funds	37,868	13,092	-	-	4,150	8,465
	=====	=====	=====	=====	=====	=====
	1,142,364	917,827	81,375	23,557	70,468	8,465
	=====	=====	=====	=====	=====	=====

(Continued)

# VRANCH HOUSE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

### 10 Support costs

	Support costs	Governance costs	2023
	£	£	£
Support and admin staff costs	56,192	-	56,192
Staff recruitment fees and other costs	1,928	-	1,928
Staff training and course costs	13,187	-	13,187
 Audit fees	 -	 8,790	 8,790
Accountancy	-	3,858	3,858
Legal and professional	-	25,659	25,659
 71,307	 38,307	 109,614	
 Analysed between	 =====	 =====	 =====
Other expenditure incurred	71,307	38,307	109,614
 71,307	 38,307	 109,614	

Governance costs includes payments to the auditors of £8,790 (2022- £6,250) for audit fees.

### 11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or other benefits during the year nor for the year ended 31 March 2022.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

### 12 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Chief Executive	1	1
Vranch House school	59	53
Health contract	31	33
Administration and support	8	10
 Total	 99	 97

# VRANCH HOUSE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

### 12 Employees (Continued)

Employment costs	2023	2022
	£	£
Wages and salaries	1,844,445	1,643,023
Social security costs	145,160	121,429
Other pension costs	137,298	113,976
	2,126,903	1,878,428
	=====	=====

The charity considers its key management personnel comprise the Chief Executive, Head of Education, Head of Therapies, the Business Support Manager and the Finance Administrator.

The total employment costs (salary, employer's NIC and pension) for the key management personnel was £299,316 (2022: £254,627).

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2023	2022
	Number	Number
Band between £60,000 and £70,000	2	-
Band between £80,001 and £90,000	-	1
Band between £90,001 and £100,000	1	-
	=====	=====

### 13 Bank charges and society expenses

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Financing costs	600	-
Other expenditure	1,612	17,955
	=====	=====
	2,212	17,955
	=====	=====

### 14 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

# VRANCH HOUSE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

### 15 Tangible fixed assets

	Freehold land and buildings	Leasehold improvements	Plant and Motor vehicles equipment	Total
	£	£	£	£
<b>Cost or valuation</b>				
At 1 April 2022	5,426,183	604,186	844,775	81,134
Additions	-	74,748	59,793	5,000
At 31 March 2023	5,426,183	678,934	904,568	86,134
<b>Depreciation and impairment</b>				
At 1 April 2022	1,041,072	80,919	694,816	70,944
Depreciation charged in the year	111,718	39,947	41,950	2,548
At 31 March 2023	1,152,790	120,866	736,766	73,492
<b>Carrying amount</b>				
At 31 March 2023	4,273,393	558,068	167,802	12,642
At 31 March 2022	4,385,111	523,267	149,958	10,190

The cost of freehold property is £3,306,988 (2022: £3,306,988). The property was revalued in March 2012, the revaluation uplift was £2,119,195. The revaluation surplus is reflected in the unrestricted funds balance.

The trustees had the land and buildings valued by John Daborn FRICS, Drew Pearce, Exeter in March 2016. A valuation of £5,490,000 was made on a depreciated replacement cost basis assuming that all ongoing works had been completed. The valuation has not been reflected in the financial statements.

### 16 Stocks

	2023	2022
	£	£
Finished goods and goods for resale	3,927	4,106

### 17 Debtors

Amounts falling due within one year:	2023	2022
	£	£
Trade debtors	13,624	1,706
Other debtors	-	88,032
Prepayments and accrued income	39,673	23,887
	53,297	113,625

# VRANCH HOUSE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

### 18 Loans and overdrafts

	2023 £	2022 £
Bank overdrafts	-	885
	<hr/>	<hr/>
Payable within one year	-	885
	<hr/>	<hr/>

### 19 Creditors: amounts falling due within one year

	Notes	2023 £	2022 £
Bank overdrafts	18	-	885
Other taxation and social security		31,494	29,117
Deferred income		10,171	-
Trade creditors		6,211	43,505
Other creditors		20,368	11,408
Accruals and deferred income		22,275	8,790
		<hr/>	<hr/>
		90,519	93,705
		<hr/>	<hr/>

### 20 Retirement benefit schemes

#### Defined contribution schemes

The society operates a defined contribution pension scheme for qualifying employees. The assets of the scheme are held separately from those of the society in an independently administered fund.

The employer's charge in respect of defined contribution schemes was £83,885 (2022: £69,313).

#### Defined benefit scheme

The employer's contributions made to the Teachers' Pension Scheme - which is a defined benefit scheme - in the year amounted to £53,414.05 (2022: £44,663).

## VRANCH HOUSE LIMITED

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

#### 21 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of reserves and monies held on trust for specific purposes:

	Balance at 1 April 2021 £	Movement in funds			Incoming resources £	Resources expended £	Incoming resources £	Transfers £	Movement in funds	Incoming resources £	Transfers £	Balance at 31 March 2023 £
		Incoming resources £	Transfers £	Balance at 1 April 2022 £								
Fixed Asset Fund	1,044,311	-	(50,815)	28,088	1,021,584	-	(48,280)	10,689	983,993	-	-	-
Training Fund	145	4,150	(4,295)	-	-	1,039	-	-	-	-	-	1,039
Accessible Living Suite Fund	1,039	-	-	-	1,268	13,012	-	-	-	-	-	14,280
Outdoor Area Fund	1,122	146	-	-	33,187	5,688	-	-	(5,000)	33,875	-	(5,689)
Minibus Fund	6,103	27,084	-	(28,088)	5,689	-	-	-	-	-	-	-
Masonic Fund	-	33,777	-	-	-	-	-	-	-	-	-	-
DCC Fund	-	8,465	(8,465)	-	-	-	-	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	1,052,720	73,622	(63,575)	-	1,062,767	18,700	(48,280)	-	1,033,187	<hr/>	<hr/>	<hr/>
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

## VRANCH HOUSE LIMITED

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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#### 21 Restricted funds

##### Purposes of Restricted Funds

###### **Fixed asset fund**

This fund includes fixed assets (buildings, plant & equipment and motor vehicles) acquired for a specific restricted purpose or using a specific restricted funding stream, typically, gifts, grants and donations. The value of this fund is depreciated over time in accordance with the accounting policies in place and guidance received on useful economic lives.

###### **Training fund**

This fund represents donations received to cover the cost of training. The fund was utilised in 2022.

###### **Accessible living suite fund**

This fund represents a grant to adapt an existing teaching space to enable children and young people to exercise control over this environment using WiFi enabled devices. Not all of the fund was spent by the year end, the remaining balance will be spent in future.

###### **Outdoor area fund**

This fund represents donations received, over the past couple of years, towards the outdoor area project. The balance on the fund has been carried forward until the full amount for the project has been raised and work can commence.

###### **Minibus fund**

This fund represents donations received towards the purchase of a new WAV minibus. The balance on the fund was carried forward until the full cost of the minibus was raised. The new minibus arrived in July 2023 and will be reported in the next financial statements.

###### **Masonic fund**

This fund represents a donation to cover the cost of a riding simulator and the accessories to go along side it. The remaining balance on the fund from 2022 was carried forward to pay for further accessories and associated equipment purchased in 2023. The fund has now been fully utilised.

###### **DCC Fund**

This fund represented a grant given to update the existing carpet flooring to vinyl flooring. The fund was utilised in 2022.

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(Continued)

# VRANCH HOUSE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

### 22 Analysis of net assets between funds

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	funds	funds		funds	funds	
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Fund balances at 31 March 2023 are represented by:						
Tangible assets	4,027,912	983,993	5,011,905	4,046,942	1,021,584	5,068,526
Current assets/(liabilities)	3,643,398	49,194	3,692,592	2,874,308	41,183	2,915,491
	7,671,310	1,033,187	8,704,497	6,921,250	1,062,767	7,984,017
	=====	=====	=====	=====	=====	=====

#### Unrestricted funds

At year end, unrestricted funds total £7,671,310 (2022: £6,921,250) and include an unrestricted general fund surplus of £5,594,500 (2022: £4,802,055) and a revaluation reserve surplus of £2,076,810 (2022: £2,119,195).

### 23 Capital commitments

2023	2022
£	£

At 31 March 2023 the society had capital commitments as follows:

Contracted for but not provided in the financial statements:

Acquisition of property, plant and equipment	37,390	70,000
	=====	=====

### 24 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

### 25 Cash generated from operations

2023	2022
£	£

Surplus for the year	720,480	697,970
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Adjustments for:

Investment income recognised in statement of financial activities	(14,905)	(258)
(Gain)/loss on disposal of tangible fixed assets	-	316
Depreciation and impairment of tangible fixed assets	196,163	188,659

Movements in working capital:

Decrease in stocks	179	602
Decrease/(increase) in debtors	60,328	(73,389)
(Decrease)/increase in creditors	(12,473)	36,977
Increase in deferred income	10,171	-

Cash generated from operations	959,943	850,877
	=====	=====

### 26 Analysis of changes in net funds

The society had no debt during the year.

**VRANCH HOUSE LIMITED**  
**MANAGEMENT INFORMATION**  
**FOR THE YEAR ENDED 31 MARCH 2023**

# VRANCH HOUSE LIMITED

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

	2023	2022
	£	£
<b>INCOME</b>		
<b>Donations and legacies</b>		
Membership	45	98
Donations and grants	41,142	78,368
Legacies	-	7
<b>Other trading activities</b>		
Fundraising events	7,465	7,111
Rents received	15,302	7,197
Courses	2,500	3,655
<b>Investment income</b>		
Bank interest	14,905	258
<b>Charitable activities</b>		
Vranch House School	1,904,820	1,587,725
Vranch House Centre	1,114,220	1,120,074
Assessment Centre	160,432	157,750
Optech	6,817	1,755
Other Charitable activities	28,650	23,177
<b>Total incoming resources</b>	<hr/> 3,296,298	<hr/> 2,987,175
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Wages	7,652	21,265
Society administration	-	1,743
Office costs	-	1,809
Fundraising	2,502	2,377
<b>Charitable activities</b>		
Charitable activities wages, Ers NIC and Pension	2,063,059	1,849,891
School direct costs	203,703	229,793
Health direct costs	140,135	152,302
Assessment centre direct costs	22,040	-
Optech direct costs	8,431	578
Meals direct costs	16,470	11,176
Loss on sale of tangible fixed assets	-	316
	<hr/> 2,463,992	<hr/> 2,271,250

# VRANCH HOUSE LIMITED

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

(Continued)

### Other expenditure to support the charity

Support and admin wages costs	56,192	7,272
Staff recruitment and other costs	1,928	-
Staff training costs	13,187	-
Legal and professional charges	25,659	10,540
Audit and accountancy fees	12,648	-
Society admin	-	13
Office and other costs	1,612	130
Bank charges	600	-
<b>Total resources expended</b>	<b>2,575,818</b>	<b>2,289,205</b>
<b>Net surplus income</b>	<b>720,480</b>	<b>697,970</b>